## - EXAMPLE COMPLAINT FORM -

(fill out this form and send **by mail/e-mail or deliver personally** to ALWERO <u>if and only if</u> you wish to file a complaint relating to the Goods purchased from ALWERO)

ADDRESSEE (SELLER):

Alwero sp. z o.o. with registered office in Hecznarowice, ul. Krakowska 1 (Hecznarowice 43-330), tax ID no.: 9372666131, statistical ID no.: 243220390, share capital: PLN 7,071,500, entered in the Register of Entrepreneurs of the National Court Register kept by the District Court in Bielsko-Biała, 8th Economic Division, under KRS number 0000456429.
DETAILS OF CLIENT (BUYER):
Full name
Please provide <u>only those</u> contact details which you want to use when contacting ALWERO:
correspondence address
e-mail address
contact telephone
DATA ON THE CONTRACT OF SALE OF THE GOODS
If possible, please enter all information. Lack of any information may hinder or delay handling of the complaint and lead to ALWERO employees' requiring additional contact with you.
<ul> <li>PROOF OF PURCHASE OF THE GOODS COMPLAINED AGAINST</li> </ul>
(proof of the date, Price and purchase of the specific Goods, e.g. a printout from a payment card statement, an e-mail confirmation, a receipt, an invoice, an order number or fiscal invoice number – depending on the manner in which the Goods have been purchased and the selected payment method):
• <b>CONCLUDED VIA:</b> (Please select (⋈) one option)
Stationary Store;
Online Store;
GOODS COMPLAINED ABOUT:
METHOD OF PAYMENT FOR THE ORDER: (Please select (⋈) one option)
in cash;
Przelewy24;
PayPal;

<ul> <li>MANNER OF DELIVERY: (Please select (⋈) one option)</li> </ul>
personal collection at the Stationary Store;
shipping via a third party shipping company;
DATE OF RECEIPT OF THE GOODS:
(day – month – year)
REASON FOR COMPLAINT:
Please specify why the delivered goods are at variance with the contract according to
you, what is the defect, when and under what circumstances you found it.
,,,,
CLIENT'S DEMAND:
Please specify one claim for warranty or one claim for implied warranty (replacement of the goods with new ones/repair of the goods/price reduction/withdrawal from the contract).
ANY ADDITIONAL REMARKS AND SUGGESTIONS:
Should you have any additional remarks, please provide them here (e.g. a suggested discount amount).
PLACE AND DATE OF COMPLAINT: OWN SIGNATURE OF THE CLIENT: